

**STATE BUILDING CODE TECHNICAL REVIEW BOARD
MEETING MINUTES**

July 16, 2021

**Henrico County Tuckahoe Area Library
1901 Starling Drive, Henrico, Virginia 23229**

Members Present

Mr. James R. Dawson, Chairman
Mr. W. Shaun Pharr, Esq., Vice-Chairman
Ms. Christina Jackson
Ms. Joanne Monday
Mr. Richard C. Witt
Mr. Aaron Zdinak, PE

Members Absent

Mr. Vince Butler
Mr. Daniel Crigler
Mr. Alan D. Givens
Mr. David V. Hutchins
Mr. Joseph Kessler
Mr. Eric Mays, PE
Mr. J. Kenneth Payne, Jr., AIA

Call to Order The meeting of the State Building Code Technical Review Board (“Review Board”) was called to order at approximately 10:30 a.m. by Secretary Travis Luter.

Roll Call The roll was called by Mr. Luter and a quorum was not present. Mr. Donald R. Ferguson, legal counsel for the Board from the Attorney General’s Office, was also present.

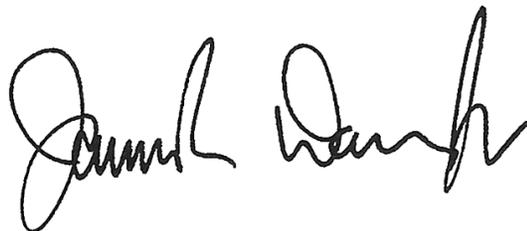
Public Comment Chair Dawson opened the meeting for public comment. Mr. Luter advised that no one had signed up to speak. With no one coming forward, Chair Dawson closed the public comment period.

New Business Due to the lack of a quorum no business could be conducted.

Secretary’s Report Mr. Luter informed the Board of the current caseload.

Adjournment The Chair adjourned the meeting at approximately 11:00 a.m.

Approved: September 17, 2021



Chairman, State Building Code Technical Review Board

A handwritten signature in black ink, appearing to read "William J. Smith". The signature is fluid and cursive, with the first name "William" and last name "Smith" clearly distinguishable.

Secretary, State Building Code Technical Review Board